



ADMISSIONS – Further Guidance for external candidates

1 ASSESSMENT PROCEDURES

The standard points of entry to St Dunstan's College are Nursery (age 3+), Reception (age 4+), Year 3 (age 7+), Year 7 (age 11+) and Sixth Form (16+ post GCSE). There will also be a Year 9 (13+) entry in September 2022.

1.1 Junior School

1.1.1 Nursery (3+)

Pupils in Nursery are 3 years old by 1 September of the academic year into which they enter the College. We have thought creatively about how we can learn as much as possible about the children we assess for entry and our admissions process is designed to enable us to do this through liaison with their key worker, or appropriate adult within the home setting. Our process also ensures that parents are able to learn more about our unique St Dunstan's Nursery offering and ask any questions of key members of staff.

Consultation with current settings in lieu of assessments

You will be required to inform your child's current Nursery setting about your application to St Dunstan's College, and provide us with details of your child's key worker. If your child does not currently attend a Nursery, we will require details of a primary contact (e.g. parent, family member, au pair), so that we can make contact with this person as an alternative.

A thorough questionnaire will be sent to the appropriate key worker or primary contact, in order for us to find out as much as we can about your child and their current developmental stage. Our Head of Pre-Prep, or our Head of Early Years Foundation Stage, will then follow up by phone to discuss the answers to the questionnaire that has been submitted in more detail, which will enable them to ask any additional questions they may have about your child.

Offer letters are usually sent in December.

We accept registrations for our Nursery from birth, and early registration is advised. Families who miss the opportunity for an assessment at 3+ are encouraged to register for entry at 4+ the following year.

Any acceptance should be accompanied by the payment of a £1250 deposit, which is strictly non-refundable under any circumstances. Should an acceptance be received after the acceptance deadline, a place at the College cannot be guaranteed. Some candidates may be placed on a waiting list. It is not College policy to reveal where children sit on the waiting list.

1.1.2 Reception (4+)

Pupils in Reception are 4 years old by 1 September of the academic year into which they enter the College. Assessments for entry take place during the November of the calendar year prior to entry. The process is designed to help the children demonstrate the best of their abilities, and is undertaken in a thoughtful, caring and friendly manner. During the assessment, children are invited to:

- Listen and respond to a story
- Draw a picture
- Match letters and words
- Identify and order numbers
- Play memory games
- Discuss shapes and colours
- Follow patterns
- Demonstrate fine motor skills
- Socialise with other children

The children are assessed in small groups, enabling observational notes to be made of their social skills and interactions.

All Reception places are allocated on the basis of these assessment days and offers are usually made in November and December.

Any acceptance must be accompanied by the payment of a £1250 deposit, which is strictly non-refundable under any circumstances. Should an acceptance be received after the acceptance deadline, a place at the College cannot be guaranteed. Some candidates may be placed on a waiting list. It is not College policy to reveal where children sit on the waiting list, nor is it policy to provide feedback on how children performed in the assessments.

1.1.3 Year 3 (7+)

Assessment for entry into Year 3 involves spending a full day at the College in early January of the academic year prior to entry. The process involves:

- an assessment of the child's academic ability and potential, with tests focussing on Maths and English
- an evaluation of their in-class learning behaviours;
- an evaluation of the child's social skills and interactions with both peers and adults;
- consideration of reports and/or references from their current school.

All Year 3 places are allocated on the basis of this assessment day and offers are made by the end of January. Some children may be placed on a waiting list. It is not College policy to reveal where children sit on the waiting list, nor is it policy to provide feedback on how children performed in the assessments.

1.1.4 Occasional and other points of entry (Junior School)

Occasional places do become available from time to time across all year groups. In order to be considered for an in-year place, families should register their interest online, by way of the Enquiry Form.

Assessments for in-year places or non-standard years of entry in the Junior School are arranged as required. These involve your child spending part or all of a school day with us. They will experience a mixture of time in class alongside more formal, age-appropriate, academic assessments. Observations of a child's learning behaviours and social interactions are considered alongside the results of any assessments taken. We will also contact your child's current school or educational setting to ask for a reference and/or recent school report. These will also be taken into consideration when the offer of a place is being discussed.

Parents usually have the opportunity to meet with the Head of the Junior School, or another member of the Junior School Leadership Team, on the same day as the assessment.

Start dates for in-year applicants will vary, and, as a rule of thumb, successful pupils will be given a date at the start of a new term. The College is open to having a conversation should a family's circumstances require an earlier start date.

Any acceptance should be accompanied by the payment of a £1250 deposit which is strictly non-refundable under any circumstances. Should an acceptance be received after the acceptance deadline, a place at the College cannot be guaranteed. Some candidates may be placed on a waiting list. It is not College policy to reveal where candidates sit on the waiting list, nor is it policy to provide feedback on individual performance or results.

1.2 Senior School

1.2.1 Year 7 (11+ entry) & Year 9 (13+ entry)

We hold one whole College Open Day on a Saturday during the Michaelmas Term, as well as other regular smaller tours and virtual Q&As throughout the year. We encourage all families to attend an open event and more details can be found on our website.

Entry into Year 7 and Year 9 in the Senior School is based on a series of entrance assessments, an interview, and a reference from the candidate's current school. All assessments take place in the January of the academic year prior to entry.

Once a child is registered via our online registration form, an acknowledgement email is sent by the Admissions Department and a reference, which should include the latest school report, is sought from the child's current school.

- Candidates for entry in Year 7 will sit a series of online adaptive assessments relating to English, Mathematics, Verbal and Non-Verbal Reasoning. In addition, all candidates experience a taught lesson, during which their approaches to learning in a classroom context are observed by staff. St Dunstan's College values, encourages and reports on the development of strong

learning behaviours for all current pupils as a primary driver for fulfilling potential.

The College uses the online and adaptive ISEB Common Pre-tests, which are an age-standardised measure of ability and attainment. Guidance from ISEB states that candidates should not sit the same assessment twice in a 12-month period. Parents are required to inform the College in advance if their child will sit or has sat the ISEB Common Pre-test at another school before the College's entrance assessment in January. In cases where candidates are to sit the assessment at another school, the College will request the results from ISEB after its assessment date. Candidates will still be invited to experience a taught lesson.

Given the nature of our online assessments and the taught lesson, it may not be possible to offer an alternate date to sit the entrance assessments.

- Candidates for entry in Year 9 will sit paper assessments in English, Maths and Verbal Reasoning. In addition, all candidates will experience a taught lesson during which their approaches to learning in a classroom context are observed by staff.

After the entrance assessments, successful candidates are then interviewed either virtually or in person at the College. Being called for interview does not automatically ensure a place at the College. Whilst candidates are interviewed by a member of the Lower School Team, there is an opportunity for parents to meet with a member of senior staff at the College.

Those who have not performed well enough to be considered for interview will receive a letter by email to that effect in the days following the assessments.

Final decisions and offer letters, including offers of scholarship and decisions over bursaries, are sent on a set date with an acceptance deadline of 1600 on a subsequent set date. Any acceptance should be accompanied by the payment of a £1250 deposit, which is strictly non-refundable under any circumstances. Should an acceptance be received after the acceptance deadline, a place at the College cannot be guaranteed. Some candidates may be placed on a waiting list. It is not College policy to reveal where candidates sit on the waiting list, nor is it policy to provide feedback on individual performance or results.

As part of the offer pack, parents will also receive an invitation to our optional series of post-offer events, which will take place during the week after February half-term. This is a further opportunity for parents to meet our current Senior School students and senior members of staff.

1.3 16+ Sixth Form (Year 12)

We hold a Sixth Form Open Evening during the Michaelmas Term in the academic year preceding entry, as well as other smaller events throughout the year, and more details can be found on our website.

Entry to Year 12 in the Senior School is based on a series of entrance assessments, an interview, and a reference from the candidate's current Headteacher. For entry into Year 12, written assessments take place in the November of the academic year prior to entry, comprising:

- Two subject papers in subjects students intend to study at A Level set by the relevant Heads of Department (the Head of Sixth Form decides which two out of the four entered on the application form)
- A verbal/non-verbal paper
- A personal statement task

Following the entrance assessments, successful candidates will be interviewed either virtually or at the College by the Head of Sixth Form. A reference from the student's current school will be requested on receipt of the online application form.

Offers are conditional on GCSE results and entry requirements for the Sixth Form are currently set at reaching at least an average of grade 6 across all the GCSEs a candidate has taken. Each subject may then have a tariff set which must be met to access that course at A Level, usually this would be level 7+ and/or other requirements, such as having sat a particular qualification at GCSE. Please consult the Sixth Form prospectus for further details.

Offers are made at the end of November, with an acceptance deadline of mid-December.

Occasional and other points of entry (Senior School)

Occasional places do become available from time to time across all year groups. In order to be considered for an in-year place, families should register their interest online, by way of the Enquiry Form.

Assessments for other points of entry or non-standard years of entry in the Senior School are arranged as required. Candidates will sit an age-appropriate academic assessment. We will also contact your child's current school to ask for a reference and/or recent school report. These will also be taken into consideration when the offer of a place is being considered.

Should candidates be called for an interview, parents will have the opportunity to meet with a senior member of staff at the same time.

2 SCHOLARSHIPS

Academic and co-curricular scholarships are either minor (10% fee remission) or major (25% fee remission). The maximum combined value of non-means tested awards that can be awarded to any one candidate is 35%.

Scholarships are expected to be held for the duration of a student's time at the College, provided his / her conduct fulfils the expectations as stated in the *Terms and Conditions of Acceptance* and that their progress is in line with College expectations, as outlined in our *Scholarship Policy*. There is an annual review of all scholars, held the Trinity Term by the Awards Committee, to reflect on the year preceding, with support available to any scholar not achieving in line with their potential.

2.1 Academic Scholarships at 11+ (Year 7) & 13+ (Year 9)

Academic scholarships recognise and reward academic excellence. It is not possible to apply for an academic scholarship. All potential academic scholars will be selected for interview on the basis of their performance in the entrance assessments.

All external candidates sitting the Senior School entrance assessments are automatically considered for an academic scholarship. Candidates who perform particularly well in the entrance assessments will be invited to attend a series of academic scholarship interviews.

Scholarships are expected to be held for the duration of a student's time at the College, provided their conduct fulfils the expectations as stated in the *Terms and Conditions of Acceptance* and that their progress is in line with College expectations as outlined in our *Scholarship Policy*. There is an annual review of all scholars, held in the Trinity Term by the Awards Committee, to reflect on the year preceding, with support available to any scholar not achieving in line with their potential.

Should ongoing concerns be raised in the annual review, notification will be made to parents and will be revisited in the ensuing follow-up committee meetings. Should it be necessary to remove an award, one term's notice will be provided.

Additional candidates for academic scholarship may be proposed in any of the annual review meetings. At that meeting, the committee will consider the proposal on the basis of the academic excellence in evidence, alongside available finance for reward in any particular year-group.

Parents are not able to make applications directly to the Awards Committee.

Parents will be formally notified only when the committee agrees the student is credible for an award to be allocated and when there is sufficient funding available for it to be awarded.

2.2 Co-curricular Scholarships at 11+ (Year 7) and 13+ (Year 9)

In order to encourage and develop potential in particular areas of College life, a number of co-curricular scholarships are available in the fields of art, drama, music and sport, at all official entry points. These scholarships are limited in number and value and will only be awarded to the very top performers identified through the assessment process. The criteria is not linked to academic ability and any applicant who passes the entrance assessment is eligible.

Applications should be made by selecting the relevant scholarships on the online registration form. Whilst applicants can apply for more than one co-curricular scholarship, we do recommend applying for no more than two. Receipt will be acknowledged by e-mail, and then specific application forms can be completed detailing suitability. Any form received after the deadline will not be processed.

2.2.1 Art Scholarships at 11+ & 13+

Criteria

Art scholars at St Dunstan's make a significant contribution to all aspects of artistic provision, and to do so effectively they must be able to demonstrate an infectious passion for the subject. We would expect applicants to be self-reflective and have a clear idea of how they can develop their own work; to be curious, visiting galleries and museums on a regular basis and to have a broad

range of artistic skills. Their passion for the subject should be combined with a high level of creativity.

Application

Each applicant will need to submit the following:

1. A digital portfolio of 5 pieces of work in a variety of mediums e.g. drawing, painting, sculpture, textiles, photography, video, etc. Please ensure quality photographs and include the medium used in the file name.
2. Up to two references from an Art teacher or external tutor or mentor highlighting student's commitment, aptitude and interest in Art.

Assessment Day

All applicants will be assessed in three tasks:

1. Realistic, observational, tonal drawing.
 - Assessing technical graphite skills and understanding of proportions, textures and shading.
2. Written task with one-on-one interview critically analysing the concepts and visual language of an artwork(s).
 - We are not looking for facts, but rather the ability to critically analyse and interpret the meaning and intentions of the artists' work. The applicant should be able to discuss *why* certain colours, imagery, composition and other artistic techniques were used. Their responses should demonstrate the ability to use expert language.
3. Creative, personal response to the artwork critically analysed.
 - Examining the ability to make creative and appropriate choices and realise a personal, technically proficient response with connections to the artist's work.

2.2.2 Drama Scholarships at 11+ & 13+

Criteria

At St Dunstan's we hold a firm belief in the power of the ensemble, which is why an applicant's ability to inspire others when working as part of a group is such a key part of the assessment process. Clearly, individual performance skills are key indicators of potential, but this must be combined with the ability to think imaginatively and creatively, in order to create performances that are both unique and high quality. We believe in the value of a broad range of experiences, and invite applications from candidates with backgrounds in a variety of disciplines, including but not limited to acting, directing, dance and costume design.

Application

Each applicant will need to submit a personal statement, recounting a memorable experience with the world of theatre, before commenting on how this has contributed to their desire to

apply for a scholarship. It should be no more than 300 words. We also invite up to two references in support of each application.

Assessment Day

Applicants will work in groups of 10 for one hour with the support of two Drama scholars. The assessment process will start with social games and ice breaker activities that will highlight interpersonal skills and the way that applicants work under pressure as part of a group.

- A response to an unseen stimulus, using a performance medium of their choice.
- An opportunity to constructively analyse and evaluate the work of others, before then re-directing the piece
- A group discussion task that will invite self-reflection and abstract thought, using the work that has been shared as a stimulus.

2.2.3 Music Scholarships at 11+ & 13+

Criteria

Music scholars define the ethos of the Music Department in their high levels of enthusiasm, motivation, individual achievement and group collaboration. The audition process assesses these qualities and aims to discover the candidate's musical potential and ambitions, as well as their current standard. Applicants are normally required to be at a level akin to at least Grade 4 in their main instrument, although scholarships can also be awarded based on a candidate's potential. In addition to a fee remission, the scholarship also includes free tuition in the applicant's principal instrument.

The Music Department offers standalone Benson exhibition awards, providing students with free tuition in their principal instrument, equivalent to £630. Exhibitions may be offered based on potential in an instrument, and are awarded through the same audition process.

Application

Each applicant will need to submit a personal statement, detailing why they wish to apply for a Music Scholarship. We would also welcome up to two references in support of their application. The personal statement should be no more than 300 words

Assessment Day

The audition process comprises:

- Performance of two pieces on their main instrument or voice, or on two different instruments if preferred. We provide a professional accompanist and a rehearsal on the day of the audition, although the candidate is permitted to arrange a private accompanist.
- A sight-reading exercise on the applicant's main instrument.
- A series of aural tests. These include singing back a melody, identifying the notes of a chord, and clapping back rhythms.
- An informal interview, which will discuss their performances, ambitions as a scholar and their written application. An ensemble activity with some of our current scholars and instrumentalists in the Senior School.

2.2.4 Sport Scholarships at 11+ & 13+

Criteria

Candidates are expected to be actively involved in competitive sport across a variety of disciplines both at school and club level. We do expect scholars to be able to represent the College across at least two of our Core Sports, which include swimming, netball, hockey, football, cricket and rugby. Applications from students performing at a high level in other sports are welcomed and will be considered. As a guide, we would expect applicants to be competing at club/county level or equivalent, in addition to representing their school, depending on the sport they currently participate in.

Application

Each applicant will need to submit a personal statement, detailing why they wish to apply for a Sport scholarship. We also welcome up to two references in support of their application. The statement should be no more than 300 words.

Assessment Day

All applicants will be assessed in three tasks:

- A series of challenges and multi-sport games, focusing on student's physical literacy, but also on personal, social and cognitive skills.
- A number of sport-specific activities, with a focus on our core sports (netball, hockey, rugby, football, cricket and swimming). Whilst competence in these individual sports is important, it will not form the basis of the assessment
- An informal interview with a member of the department, to further discuss their application and desire to become a Sport scholar at the College.

2.3 Sixth Form Academic Scholarships, and Diploma Leader Awards at 16+

2.3.1 The Sixth Form St Dunstan's Diploma

The Sixth Form Diploma is embarked upon by all who join the Sixth Form. It has three strands; Academics, Character, Leadership, and these build to shape the individual journey of each student before they leave us, properly readied for their future lives. It was created to recognise that students are more than a set of grades, and to foster those students who demonstrate, model and champion the values at the heart of our school: the courage to be who they are, the creativity to develop new ideas and shape their own futures, the confidence to try, succeed and respond positively to failures, the compassion to understand and appreciate others and the wider world, and the curiosity to always want to discover more. At the end of their time with us, students take part in a graduation ceremony where they will be awarded a pass, a merit or a distinction, depending on how well they are able to complete the three strands – see Sixth Form Handbook for further details. There are two formal positions within these strands, each of which comes with a fee remission: 'Sixth Form Academic Scholarships' and 'Sixth Form Diploma Leader Awards'.

2.3.2 The Sixth Form Academic Scholarship

It is not possible to formally apply for this type of scholarship, as all applicants are automatically considered for one on the basis of their school predictions and the internal subject papers set by the College on application. Candidates who perform particularly well in the entrance assessments will be invited to attend a scholarship interview. At this point, the Head of Sixth Form may ask the external candidate to also sit our internal academic paper, usually on the day of their interview with the Head of Sixth Form or their team. The Sixth Form Academic Scholarship includes a maximum fee remission of 25%.

2.3.3 The Sixth Form Diploma Leader Award

In order to encourage and nurture talent in particular areas of College life, Diploma Leader Awards exist in the fields of art & design, the dramatic arts, music, sport, and design engineering. These awards are limited in number and value and are only presented to applicants who are able to demonstrate outstanding ability in these areas.

Candidates can apply for these awards in November of Year 11. Applications for Sixth Form Diploma Leader Awards should be made through the online registration process by filling out a separate Diploma Leader Award form for each discipline. Any form received after the deadline will not be processed. Any student entering the College at 16+ is invited to apply for any of these co-curricular Diploma Leader Awards, which are not linked to academic ability and accessible to any student passing the academic entrance assessments. We would recommend that candidates apply for no more than two Leader Awards.

a. Diploma Leader – Dramatic Arts

Criteria

Students should have been actively involved in productions throughout their time in education and be able to communicate a passion for the dramatic arts that extends beyond the classroom. There is no minimum requirement in terms of professional body or amateur group membership, but applicants should be able to demonstrate breadth of experience, whilst giving supporting examples of outstanding practice in their chosen field. The field of study may include acting, dance, stage management, costume design, light and sound technician, production management, film or media studies. Diploma Leaders will be expected to champion our subject to other years groups in weekly clubs and termly performances with the full support of the department, for a minimum two terms each academic year through the Sixth Form.

Assessment Day

Students who specialise in acting should be prepared to perform a two-minute monologue from a published play of their choice. Dancers should perform a two-minute piece in a style of their choice. Applicants with other specialisms are invited to deliver a five-minute presentation outlining their experience in their field of expertise, with ideas on how this could have an impact on the subject at St Dunstan's. All applicants will also participate in a short question and answer session, with questions derived from their performances/ presentations.

b. Diploma Leader – Art & Design

Criteria

The Art department looks for young artists who demonstrate a passion for the subject through developing their own work, regularly visiting galleries and museums and through having a range of artistic skills, combined with a high level of creativity. Diploma Leaders will be expected to champion our subject to other years groups by creating and leading weekly clubs with the full support of the department, for a minimum two terms each academic year through the Sixth Form.

Assessment Day

The assessment includes drawing tests and an interview with the Head of Art. The interview will focus on a portfolio of key pieces, the applicant's future aspirations and what they hope to offer as a Diploma Leader.

c. Diploma Leader – Music

Criteria

Applicants are expected to have made an outstanding contribution to music at their current school, as well as outside it (e.g. being part of a choir or orchestra). We welcome applications from students having taken ABRSM or Trinity Board exams as well as Suzuki students. Applicants are required to be at a level akin to at least Grade 6 in their main instrument. On receipt of an award, students will become a lead practitioner of music encouraging other year groups via performance and taught music sessions. Diploma Leaders will be expected to take part in both Forder and out-of-hours performances.

Assessment Day

Applicants will perform two contrasting pieces on their chosen instrument(s) (candidates can offer solos on two instruments too). Applicants will then need to answer some sight reading and aural questions too. All potential Diploma Leaders will also have a short interview with the Director of Music.

d. Diploma Leader – Sport

Criteria

Candidates should be champions for sport & physical activity in their current school, having demonstrated high levels of commitment and performance in a variety of areas. As a performer, we would expect applicants to be competing at county level or equivalent, depending on the sport they currently participate in. In addition to demonstrating full commitment to our competitive programmes across the Sixth Form, Diploma Leaders will be expected to create and lead weekly clubs with the full support of the department, for a minimum of two terms each academic year.

Assessment Day

Applicants will be invited to join us and our existing students to participate in afternoon sport. We will also try to see as many applicants as possible performing in their chosen sport in their current

setting. All applicants will also have a short interview with the Director of Sport, focusing on current participation, future aspiration and what they hope to offer as a Diploma Leader.

e. Diploma Leader – Design Engineering

Criteria

The Design Engineering Department is looking for the next generation of Engineers, and students with a real passion and aptitude for Design Engineering. Students will be fascinated by how things work and finding modern and practical ways to solve real world problems. They are expected to be subject champions across all year groups and key stages. They will be required to develop and deliver weekly Forder activities to students in Michaelmas and Lent term, for the duration of the Diploma.

Assessment Day

Applicants are required to produce a portfolio responding to a brief that will be presented to the Head of Design Engineering during an interview. The interview will also be an opportunity for each applicant to share their future aspirations, and what they might contribute as a Diploma Leader.

Both Sixth Form Leader Awards and Academic Scholarships attract either a 10% or a 25% fee remission and last for the whole of the Sixth Form, conditional on the requirements of the award being completed. Please note that there is a 35% cap on all non-means tested remissions for any one student.

All Sixth Form Academic Scholarships and Diploma Leader Awards are expected to be held for the duration of a student's time in the Sixth Form, provided his / her conduct fulfils expectations as stated in the *Terms and Conditions of Acceptance* and that their progress is in line with College expectations as outlined in our *Scholarship Policy*. Both Academic Scholarships and Diploma Leader Awards are reviewed by the annual Awards Committee, to reflect on progress across the preceding year. Should an ongoing concern be raised in this review, notification will be made to parents and will be revisited in both of the ensuing committee meetings, held at the beginning of Lent and Trinity terms. Should it be necessary to remove an award, one term's notice will be provided.

3 BURSARIES

The bursary programme is designed to help as many as possible of those who meet our entry criteria to take up a place at St Dunstan's. The College offers a number of means-tested awards annually to entrants at Year 7, Year 9 and Year 12. Bursaries are not usually available for candidates applying to the College outside these entry points.

Both parents are required to provide proof of their income and assets. The level of support varies according to parental need, but can extend to full fee remission in cases of proven need. To qualify for consideration for a bursary, the gross family income must be below £75,000 per annum. Our assessors, Bursary Administration Limited (BAL), do take into account anything that can be realised as a high value asset. Each case is assessed on its own

merits and awards are made accordingly, subject to the College's ability to fund these within the context of what is viable within its overall budget.

It is recognised that judgements about what sacrifices a family should make to pay school fees will be a personal matter, however, the College has a duty to ensure that all bursary awards are well focused, therefore, in addition to current earnings, other factors which will be considered in determining the necessary level of award will include:

- The ability to improve the financial position or earning power of the family – i.e. where there are two partners, both would be expected to be employed unless one is prevented from doing so through incapacity, the need to care for children under school age or other dependants, or the requirements of their partner's work.
- Opportunities to release any capital. Significant capital savings and investments would be expected to be used for payment of school fees as would equity values in houses.
- Where parents do not live together, the financial circumstances of both parents' households will be assessed unless there is sufficient evidence that it would not be reasonable to do so. BAL's assessment is based on both parents' ability to contribute to the school fees.
- Contribution to household costs by other, wider, family members, any adults unrelated to the child or by outside sources.
- Where fees are already being paid to other schools BAL's assessment will take this into account.

Acknowledging that others might have a different view, the College considers that the following would not be consistent with a family in receipt of a bursary:

- Frequent or expensive holidays
- New or luxury cars including those on hire purchase
- Investment in significant home improvements which are not required as part of the essential maintenance of the family home
- A second property/land holdings unless part of a business which is providing adequate income to be considered as such
- Regular, excessive expenditure
- The use of disposable income to repay loans for any of the above or to repay, for example, Director's loans to personal companies

Every year, the number of bursary applicants greatly exceeds the amount of funding available. Bursaries are therefore awarded on the basis of academic merit.

Bursaries are normally offered for a whole academic year, however to ensure that the College is providing the appropriate level of financial assistance an annual review is undertaken for bursary award holders in Years 7–10, this review will normally take place in the Trinity term.

All bursary awards are subject to an ongoing duty of disclosure. Along with an annual review, families in receipt of a bursary are required to inform the College of any improvement in their financial circumstances, such as an increase in salary or receipt of an inheritance, whenever it occurs, even if it occurs outside of the annual review period.

Bursaries are only offered to families who are resident in the UK. If applications are being made for more than one child at the same time there is no guarantee all applicants will receive the same level of bursary.

The College's practice is to allocate its entire bursary funding, available for the year, on entry. The College's expectation is that parents who do not choose to apply for a bursary at the time that their child is being assessed will not require financial support throughout the time that their child attends the College, except in wholly unforeseen circumstances.

To apply for a bursary, families should tick the box on the online registration form and the College Admissions Team will send an electronic form to complete.

Forms returned incomplete, without supporting documentation or after the official deadline will not be processed.

The College respects the confidentiality of bursary awards made to families, therefore recipients are expected to do likewise and awards should not be discussed between families.

Please note that Bursary Administration Limited will assess all bursary applications received and some bursary offers may be made subject to a home visit taking place.

The above information is correct as at 20.05.21

Admissions Further Guidance			
Author/s:	Nicholas Hewlett Isabell Blake-James Anika Kothari	Date Reviewed:	Lent 2021
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