



Junior School Sports Graduate



Employment Status:

Full-Time, Term-Time, One Year

Required from:

September 2022

Job Location:

Junior School

Application Closing Date:

0900 on Tuesday 14 June 2022

Interview Date:

Week beginning Monday 20 June 2022



THE DEPARTMENT

St Dunstan's College Junior School aims to inspire a true love of learning from the earliest stages by creating what we see as being the perfect balance between academic rigour, exploratory play and an individualised approach to learning. Our co-educational setting caters for children from Nursery to Year 6, with the majority of our pupils moving to our Senior School in Year 7, seeing our College as an ideal setting for their educational journey through to Sixth Form. We accommodate one Nursery form, two forms from Reception to Year 2 and three forms in Years 3-6. With the move into a first-class, state of the art new Junior School building in April 2021, our facilities provide an environment in which our pupils can thrive; our building aligning with our forward-thinking and ambitious approach to education. Each classroom has its own outdoor learning space as well as dedicated spaces for our specialist lessons in art, music, ICT and drama. We have both a Pre-Prep and Prep library and areas set apart for smaller group work, if needed. Our pupils also benefit from plenty of green space to play and particularly enjoy time spent in our Woodland Classroom.

The Junior School curriculum is designed to meet the needs of all our pupils and as such, they make excellent progress across every subject area. We achieve academic excellence through an engaging, broad and balanced curriculum. Our highly skilled teaching team thinks creatively about the delivery of lessons and taught skills ensure that our pupils are well-prepared to become responsible, global citizens where resilience, adaptability and international mindedness are interwoven. Whether additional support is required, or a particular strength identified, we ensure that all needs are catered for by shaping our curriculum around what is best for our pupils as individuals with their own learning style. Our core subjects are taught by our Form Teachers and specialist teachers deliver lessons in art, music, drama, ICT, Stuart (PSHEE), languages (Spanish in Pre-Prep and French and Spanish in Prep), PE, swimming and games. We teach humanities and science through the International Primary Curriculum from Reception onwards and find this immersive, engaging and thematic approach to teaching geography, history and science leaves our pupils engrossed and engaged; they love to learn about the world around them and seek to contribute proactively to their community; local, national and international.

In the Junior School, our team is united in the view that our pupils are only able to achieve academic success when provided with a nurturing, safe and positive learning environment. We actively get to know our pupils as individuals, we care about their likes and dislikes and it is the responsibility of every member of staff to support the pupils in our care. Our pupils feel appreciated and understood and we have an 'open door' policy with parents to ensure that we adopt an honest, open and transparent approach, working collaboratively to meet the needs of their child. Our College Wellness Centre provides a hub of wellbeing and pupil support, offering counselling, first aid and an additional safe space for pupils to use if needed. Many of our Junior School staff are Youth Mental Health First Aiders and pupil wellbeing is at the heart of our offering.

We pride ourselves on a busy calendar of events and see that our pupils thrive in this setting. From instrumental concerts, showcases, performances at the Catford Broadway, thematic celebration days, residential trips, regular competitions, House events, to over forty workshops during the St Dunstan's Festival, no day or week is the same. The opportunities available to our pupils are endless and whatever their skills, interests or talents, they are able to explore them further as they discover who they are and what they enjoy. As such, they develop their confidence performing to a wider audience and feel that they contribute positively to their community, having a lot of fun when doing so!

The College takes great pride in our co-curricular offering, the Forder Programme. The name is taken from our pioneering second Headmaster, the Reverend Forder, who believed passionately that schools should offer more to the education of young people than classroom learning. It was his belief that the pursuit of passions outside of the classroom would enable pupils to encounter a variety of experiences, each one an opportunity for personal growth and development. With around eighty different co-curricular activities and clubs taking place each week in the Junior School from Reception upwards, there certainly is something to suit every child, whatever their interests and with activities changing each term, the excitement when a new menu of activities is launched is infectious. Our pupils embrace the 'Albam Exorna' College motto wholeheartedly and we really do see the Junior School as providing the perfect setting for them to make their first, and very important, marks on the blank canvas of their St Dunstan's shield.

THE ROLE

The College is seeking to appoint a dedicated, enthusiastic and ambitious graduate, who would relish the opportunity to make a significant contribution to the fast-paced co-curricular and curricular activities of a thriving, well-resourced PE department in our Junior School. The role will also be ideal for graduates who may be interested in a future career in PE teaching, and candidates will have the opportunity to engage in curriculum delivery in PE and Games, with the opportunity to gain some experience supporting with fixtures in our Senior School as well.

The post is offered on a full-time basis (term-time only) for one academic year until the end of Trinity term 2023. We are looking for a candidate who can demonstrate flexibility and adaptability, with a keen interest and general knowledge of netball, rugby, hockey and football. The candidate will need games experience, having ideally played or coached in a team sport environment, with a specialism in rugby, cricket, football or netball as desirable, but not essential. Please be aware that the successful candidate will be required to attend and support with fixtures outside of school hours, including Saturday, as required.

JOB DESCRIPTION

Responsible to: Junior School Head of Sport and PE

- To assist in the planning and delivery of the Junior School sports and PE curriculum from Nursery to Year 6
- To develop and foster own initiatives and ideas for sports programmes in conjunction with the Junior School Head of Sport and PE
- To assist and challenge pupils to fulfil their ambitions in PE, both inside and outside the taught curriculum
- To work as a part of a cohesive and successful departmental team whose members fully share in the work of the department
- To attend the fortnightly departmental meetings, discussing pupil progress and sharing good classroom practice
- To be active in pursuing any pupil whose work or behaviour is giving any cause for concern and communicate this with the relevant Form Teacher and/or Head of Section
- To contribute fully to all aspects of co-curricular provision as guided by the Junior School Head of Sport and PE. This may involve practices before school, at lunch or after school, as well as fixtures and tournaments. These may also include Senior School fixtures which can take place on Saturday mornings
- Ensuring all absences are recorded correctly in the HR MIS and the correct return to work documentation completed
- Liaising with Managers on contract end dates and sending leaver correspondence accordingly
- To support with Games lessons every afternoon, helping with travel, and taking a key role in the delivery of the sporting provision
- To assist with the management and organisation of school fixtures, creating team sheets, and communicating with other schools and parents, as required
- To take responsibility for the organisation of sports equipment and resources, as required
- To support academic events, trips, tours, residential visits and competitions, as required
- To undertake supervisory duties as required, including break and lunch duties
- To give feedback to the teaching team to support with Parents' Evening notes and report writing
- To assist the Head of Sport and PE with administrative tasks and to help promote Junior School sport and sporting events
- To assist in any House sports events taking place across the academic year
- To act as a role model and mentor to pupils to benefit their overall development and progress
- To cover Junior School teaching and support staff, as required, being prepared to support in the delivery of the curriculum areas in subjects other than sport and PE
- Willingness to support in Before and After School Care if required
- To fulfil any additional requirements as deemed reasonable by the Head of Junior School

SAFEGUARDING DUTIES AND RESPONSIBILITIES

The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The College cannot employ people to carry out teaching work or be involved in management positions if they are prohibited from carrying out relevant work. The College also cannot employ people to provide childcare in our early or later years provision if they are disqualified from doing so. The College will therefore carry out appropriate checks on the successful applicant.

This role is a teaching role involving extensive contact and responsibility for children.

The successful applicant must:

- Always ensure College safeguarding expectations and priorities are met by understanding and complying with the College Safeguarding Policy at all times
- Consult with appropriate members of the Pastoral team should you have concerns of pupil wellbeing, safety, or behaviour, and follow College record keeping and referral procedures
- Maintain good order and manage the learning and wider behaviour of pupils at all times and in all contexts, via the appropriate use of both rewards and sanctions in line with school policy

PERSON SPECIFICATION

THE FOLLOWING EXPERIENCE AND SKILLS ARE ESSENTIAL/DESIRABLE:	ESSENTIAL	DESIRABLE
Qualification/s and Training		
An undergraduate degree or A Levels	X	
An interest in a career in education		X
Experience		
To have a passion for sport, and experience of coaching or playing at any level	X	
Experience supporting children of a Junior School age range in sport		X
Basic knowledge of the national curriculum at primary level		X
Confidence working with children of an EYFS level		X
Previous experience working within a strong and dynamic team		X
Skills and Knowledge		
Solutions-driven approach and ability to make decisions	X	
Willingness to drive the school minibus, with a full driving licence	X	
Ability to communicate effectively with internal and external contacts	X	

Excellent organisational skills, with an ability to prioritise	X	
Excellent written and verbal communication skills	X	
Personal Qualities	X	
A desire to learn	X	
Ability to work collaboratively within a strong team	X	
A flexible and adaptable approach, responding calmly under pressure	X	
Strong organisational skills, meeting deadlines effectively	X	
Hard working, professional work ethic, with a desire to deliver high standards	X	
Tact, diplomacy and the ability to deal sensitively and appropriately with confidential information	X	

THE PACKAGE

Hours: Full-time, term-time only

Salary: £20,000

Pension: Contributory Pension Scheme ISPS (DC)*

Benefits: Tuition fee remission (which is means tested and capped) and no registration fees*
 Private Health Care Insurance (50% paid by employer) with reduced health club membership
 Health care cash plan
 Free lunch and beverages, during term time
 Staff Accommodation (subject to availability; competitive market rate)
 Free off-road parking
 Salary Sacrifice Schemes
 Season Ticket Loan
 Free winter and summer social events
 Annual flu immunisation

*Conditions apply